

**MMEA Conference Attendance .....**  
**How To Make It Count!**

**Please note: Conference attendance alone does not fulfill the recertification requirements. The following are suggestions as to how to earn professional development points:**

- Keep**
- the conference program book
  - the registration receipt
  - the At-A-Glance Chart
  - all session handouts and notes
  - Attendance Certificate and the Professional Worksheet (this will be returned to you by mail once you have turned it in at the end of the conference)

**How to use session information:**

- Develop lesson plans in a standards based unit.
- Document music repertoire for its specific expected outcomes.
- Work on curriculum development with colleagues.
- Develop and document teaching strategies used in your classroom/rehearsals.
- Develop and document an assessment strategy used in your classroom, rehearsals, and/or performances.
- Provide an “observable demonstration of learning” such as:
  - samples of student work
  - CD/video of classroom, rehearsal, and/or concert
  - video taped observation of your teaching

**For more information:**

**Check the following websites on the Massachusetts Department of Elementary and Secondary Education Website:**

[www.doe.mass.edu/recert/2000guidelines/sect2.html](http://www.doe.mass.edu/recert/2000guidelines/sect2.html)

[www.doe.mass.edu/recert/qa.htm](http://www.doe.mass.edu/recert/qa.htm)

**Check with your school district.**

**If you have further questions, please contact: [E.Blanchet@att.net](mailto:E.Blanchet@att.net),  
Professional Development Coordinator**